

Bjorkman Lab Jobs

Updated February, 2018

***PRIOR to having *any* work scheduled or performed for *any* of our lab equipment, please discuss with the person in charge of the equipment (see below) *in addition to* Beth HT, Marta and/or Lyn. Thank you in advance!**

- Alex** clean and maintain bacterial and shaking incubators. Incubators are *NOT* under service contracts, any questions or if repair is needed, please contact:
Pacific Coast Technicians
James Velazquez
(800) 835-6004, extension 9
james@pacificcoasttechnicians.com
- Alisa** order, organize and maintain stocks of Qiagen plasmid miniprep, PCR cleanup and gel purification kits, Macherey-Nagel Maxiprep reagents as well as 0.2 μ m-filter and aliquot Tris elution buffer for Maxipreps, maintain lab stocks of LB/carb & LB/kan plates, 100 mg/mL carbenicillin & 50 mg/mL kanamycin aliquots, clean Sorvall Evolution RC (monthly), *backup for*: retrieve, check-in and date received packages and distribute items to end users
- Andrew** Nanodrop/Spectrophotometers
- Annie** clean Sorvall Legend XTR (monthly), order Robot labware, PEC Robot room & general TC maintenance (BI, room 288), *backup for*: maintain stocks on shelves and in drawers of general lab supplies (tubes, petri dishes, filters, concentrators, syringes, pipets, etc.)
- Anthony** grant coordinator, computers, SMART system
- Beth HT** lab safety coordinator, animal protocols, lab hoods, cold room, coordinate lab equipment service contracts, Addgene submissions, fulfill requests for general lab reagents, maintain -80°C upright and chest freezers-remove ice build-up (monthly), vacuum and wash filters (2x/yr), *backup for*: SEC-MALS, MACSQuant, order lab supplies (Quartzy, TechMart), track orders, clean Eppendorf 5430R in 338A
- Beth S** AKTA machines; Rosalind, Dorothy, SEC-MALS, and 4°C AKTA
All machines are under service agreements, so if questions and/or in need of repair:
GE Healthcare- Jerry Becker
Jerry.Becker@ge.com
- Collin** TC microscopes
- Christopher** organize and clean crystallization area, stock general crystallization supplies, crystallography microscopes, LN2 dewar for storing crystals, crystallography incubators, camera and imaging system connected to crystal microscope
- Erica** organize and maintain lab stocks of commercially available competent cells, restriction enzymes, mutagenesis kits and reagents, PCR reagents (dNTPs, polymerases, etc.), defrost enzyme freezer, clean Eppendorf 5430R, *backup for*: autoclave lab stocks of tips, tubes and bottles
- Han** maintain lab stocks of 70% ethanol, destain, TAE buffer and 10X Laemmli buffers (both with and without SDS), clean Allegra 25R, clean/maintain lab balances, *backup for*: autoclave lab stocks of tips, tubes and bottles
Balances are calibrated annually, but if any questions or in need for repair:
Watson Bros., Inc.
Sandra Carlos or Jim Padilla
(818) 845-9800, ext. 16
scarlos@watson-bros.com
- Haoqing** clean and maintain lab refrigerators and freezers
Lab refrigerators and freezers are *NOT* under service contract, but if in need of repair:
Los Angeles Cascade, Inc.
(818) 788-2901
service@losangelescascade.com
- Harry** PCR machines (troubleshoot, clean and maintain, tidy up PCR area and coordinate repair)
- Jennifer** grant coordinator, DLS, SEC-MALS, pipetmen/pipet aid calibrations
- Jens** Alchemist, TTP Mosquito, Art Robbins Gryphon Nano and Gryphon LCP robots, Fluidigm system, Ministrel, Korima UV microscope, Nikon SMZ-800 stereo-microscope

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Lyn	order lab supplies (Quartzy, TechMart), track orders, retrieve, check-in and date received packages, distribute items to end users, autoclave and put away tips, tubes and bottles, maintain stocks on shelves and in drawers of general lab supplies (tubes, petri dishes, filters, concentrators, syringes, pipets, pipet tips, office supplies, etc.), put away clean dishes, sales rep liaison	Morgan	autoclave lab's bacterial solid waste
Magnus	coordinate cleaning, service & repair for all lab centrifuges All machines (<i>except</i> the Sorvall Evolution RC and the Avanti-JXN26) are under service agreements, so if any questions and/or in need of repair: Southern California Scientific, Inc. Larry or Dan Hurst (father/son) (714) 939-1168, you can directly mail your repair request to: admin1.scs@spamcop.net	Pri	PEC Robot room (288, BI), Freedom Evo robot, ordering Robot labware, Viral Hood (Broad, Rm.338A), MACSQuant, tissue culture LN2 cell dewar, clean Eppendorf 5430R in 338A, <i>backup for</i> : maintain stocks on shelves and in drawers of general lab supplies (tubes, petri dishes, filters, concentrators, syringes, pipets, etc.)
Mark	high-pressure freezer, freeze substitution machines, microtomes	Shannon	clean and maintain all lab water baths (be sure to top off weekly!)
Marta	Pamela's assistant, coordinates Pamela's meetings/schedule, maintains Bjorkman lab web page and lab roster, annual report coordinator, coordinates printer, copier and fax service, funding/travel coordinator, emails reminders (group meetings, group meeting snacks, birthday/lab celebrations), lab camera, iPad, fax machine, computer adapters and laser pointers	Stormy	Milli-Q water system maintenance (monthly) and filling of carboy (daily), maintain pH area (pH meter and electrode maintenance, maintain necessary supplies such as pH standards, concentrated acid and base stocks), clean Beckman Coulter JXN-26, quarterly exchange of radiation badges and rings, <i>backup for</i> : put away clean dishes
		Tiffany	mammalian cell maintenance, transient mammalian expression, concentrate and buffer exchange expression supernatants, affinity purification (Ni-NTA, Protein A, etc.), Western blotting, maintenance of PEC's incubators, AKTAs, and Cedex, ordering CO ₂ , 293T medium and supplies for the Cedex
		Welison	UNIX/System issues
		Zhi	maintain and clean cold room peristaltic pumps/tubing/column running area, order and maintain stocks of Bio-Rad precast gels for general lab use